

**SENECA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY**

MEETING MINUTES

Thursday, September 4, 2008
12:00 Noon
Deerhead Inn
Seneca Falls, New York

Attendance:

Board Members Present: Robert Rosenkrans, Chairman; Thomas Kime; David M. Kaiser; Fred Gaffney; Thomas Macinski; Robert Kernan; Kenneth Lee Patchen, Jr.; and Kenneth Riemer

Board Members Absent: None

Staff Attending: Robert Aronson, Executive Director; Patricia Jones, IDA Project Manager; Monica Novack, IDA Administrative Assistant; Greg Keefe, IDA Chief Financial Officer; and Maureen Duggan, Consultant

Others Attending: Suzanne Sinclair, County Manager; Dave Shaw, Finger Lakes Times; Kevin Swartley, representing Empire Biofuels; and Skip Stamberger and George Dulebohn

Call to Order:

Chairman Rosenkrans called the meeting to order at 12:08 p.m. A quorum of the Agency's members was present.

Introduction of Guest:

Bob Aronson introduced Maureen Duggan, consultant for the IDA.

Approval of IDA Minutes / Meeting of August 7, 2008:

The minutes of the Agency's regular meeting of August 7, 2008 had been sent to Board members prior to the meeting. After discussion, a motion was made by Thomas Macinski to approve the August 7, 2008 minutes. Seconded by David Kaiser. Messrs. Rosenkrans, Kaiser, Macinski, Patchen, Riemer, Kernan, and Gaffney voted "yea". Mr. Kime was absent. Motion carried.

Approval of July 2008 Financial Statements:

The July 2008 financial statements had been mailed to Board members prior to the meeting. After discussion, a motion was made by Robert Kernan to approve the July 2008 financial statements. Seconded by Lee Patchen. Messrs. Rosenkrans, Kaiser, Macinski, Patchen, Riemer, Kernan, and Gaffney voted “yea”. Mr. Kime was absent. Motion carried.

Approval to Align the IDA mileage reimbursement rate to IRS and NYS policy:

Bob Aronson advised the Board that the current IDA reimbursement mileage rate is 44.5¢ per mile which was set in 2006. Bob noted that staff is recommending that the IDA mileage reimbursement be in accordance with IRS and NYS Office of the State Comptroller and for the policy to be included in the IDA Administrative Guidelines. A motion was made by Thomas Macinski to align the IDA mileage reimbursement to IRS and NYS policy and approving the addition of the IDA mileage reimbursement alignment to the IDA Administrative Guidelines.. Seconded by Fred Gaffney. Messrs. Rosenkrans, Kaiser, Macinski, Patchen, Riemer, Kernan, and Gaffney voted “yea”. Mr. Kime was absent. Motion carried.

Approve Deed Transfer of Depot Water Reservoir from SCWD#1 to IDA and Incorporate into IDA deed to Seneca Bio Energy:

Pat Jones advised the Board that at the August IDA meeting, the Board approved the title transfer of a 55 acre parcel in the Warehouse Area at the Depot to Seneca Bio-Energy, LLC. Pat noted that there is also a 2 acre parcel associated with this transfer that currently is owned by Seneca Water District #1 (The IDA transferred this parcel (alternate water reservoir) to the Water District in 2001). Pat then noted that the Water District is now transferring title to this parcel back to the IDA so that the IDA can include it in their 55 acre parcel transfer to Seneca Bio-Energy. A motion was made by Lee Patchen to approve the deed transfer of the Depot Water Reservoir from SCWD#1 to the IDA and subsequent transfer to Seneca BioEnergy. Seconded by Robert Kernan. Messrs. Rosenkrans, Kaiser, Macinski, Patchen, Riemer, Kernan, and Gaffney voted “yea”. Mr. Kime was absent. Motion carried.

Business Development Workshop:

Bob Aronson presented to the Board a Business Development Plan outlining key factors that would influence the attraction and retention of commercial enterprise to Seneca County. It was stressed that the IDA needs to identify target industries as a focus for business development efforts. Data collection to provide a clear economic profile of Seneca County is in process. Several activities and initiatives were identified that will be provided for in the upcoming 2009 budget.

Consideration of Executive Session:

Chairman Rosenkrans requested a motion to enter into Executive Session for the purpose of potential sale or lease of real estate where publicity could substantially affect the value thereof. A motion was made by David Kaiser at 1:15 p.m. to enter into Executive Session. Seconded by


Robert Kernan. Motion carried. A motion was made by Lee Patchen at 1:45 p.m. to come out of Executive Session. Seconded by Fred Gaffney. Motion carried.

Adjournment:

A motion to adjourn the meeting was made by Thomas Kime and seconded by Thomas Macinski. Motion carried. The meeting adjourned at 1:46 p.m.

The next regular scheduled meeting will be held on **October 2, 2008 at 12:00 Noon** at the Abigails Restaurant, Routes 5 & 20, Waterloo.

Respectfully submitted,


Kenneth Lee Patchen, Jr.
Secretary

pc: Suzanne Sinclair, Seneca County Manager
Margaret Li, Clerk, Board of Supervisors
Russell Gaenzle, Esq, Harris Beach
Justin Miller, Esq, Harris Beach
Shawn Griffin, Esq, Harris Beach
Gregory Keefe, CFO