

**SENECA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY**

MEETING MINUTES

Regular Meeting
Thursday, June 7, 2007
12:00 Noon.
Abigail's Restaurant
Waterloo, New York

Attendance:

Board Members Present: Bradford Jones, Chairman; Robert Rosenkrans; Kenneth Lee Patchen, Jr., Robert Kernan, Thomas Kime, and David M. Kaiser

Board Members Absent: Bruce Bonafiglia

Staff Attending: Patricia Jones, Interim Executive Director; Monica Novack, IDA Administrative Assistant; Greg Keefe, IDA Treasurer; and Justin Miller, Legal Counsel, Harris Beach

Others Attending: Denise Champagne, Finger Lakes Times; Sharon Secor, Seneca County Manager; James Mooney, Supervisor, Town of Waterloo; and Joan Teichner, Supervisor, Town of Varick

Call to Order:

Chairman Jones called the meeting to order at 12:05 P.M. A quorum of the Agency's members was present.

Approval of IDA Minutes / Regular Meeting of May 4, 2007:

The minutes of the Agency's regular meeting of May 4, 2007 had been sent to Board members prior to the meeting. After discussion, a motion was made by David Kaiser to accept the minutes of May 4, 2007. Seconded by Robert Rosenkrans. Motion carried.

Approval of April 2007 Financial Statements:

The April 2007 financial statements had been mailed to Board members prior to the meeting. Greg Keefe summarized the financial statements. After discussion, a motion was made by Robert Kernan to approve the April 2007 financial statements. Seconded by Thomas Kime. Motion carried.

Approval for Extension of Sales Tax Exemption for Goulds/ITT:

Pat Jones advised the Board that the IDA had received a request from ITT/Goulds to extend their current Sales Tax Exemption. Pat stated that the current exemption is due to expire on June 30, 2007, and Goulds/ITT has requested it be extended through December 31, 2007. After discussion, a motion was made by Thomas Kime to approve extending ITT/Goulds Sales Tax Exemption through December 31, 2007. Seconded by Lee Patchen. Chairman Jones "abstained". Motion carried.

Scheduling of Annual PAAA Training:

Pat Jones advised the Board that all IDA and EDC Board members and the new Executive Director will require Public Authorities Accountability Act (PAAA) training this year. Pat then stated that Harris Beach will conduct the training here on-site in the County. Justin Miller stated that the training would be done in one day and that PAAA training would be required for all new appointments and reappointments. Pat recommended that we schedule the training for late summer/early fall so that the new Executive Director will be on-board. The Board was in agreement and requested that the training be scheduled in conjunction with an IDA meeting date.

Update on Executive Director Vacancy:

Chairman Jones extended his thanks to Robert Kernan, Thomas Kime and David Kaiser for the work they have done on re-writing the Executive Director job description. Chairman Jones stated that it was anticipated that the job advertisement would go out within the next couple of days.

Approval for IDA to act as Lead Agency under SEQR for Multi-Model #4 Program:

Pat Jones advised the Board that the IDA Board, at their May 2007 meeting, approved the submission of the Multi-Model #4 Program grant for rail upgrade between Geneva and the Depot. Pat then stated that in the event any portion of the work off the Depot does not meet the standards of a Type II SEQR action, then the IDA will need to act as Lead Agency for the SEQR Process and she was recommending the Board take that action today. After discussion, a motion was made by Robert Kernan to approve the Seneca County IDA to act as Lead Agency under SEQR for railroad improvements being made with NEW DOT Multi-Model grant and to authorize the Interim Executive Director to sign appropriate documentation. Seconded by Robert Rosenkrans. Motion carried.

Other Business: None

Consideration of Executive Session:

Chairman Jones requested a motion to enter into Executive Session to discuss real estate matters. A motion was made by David Kaiser at 12:25 p.m. to enter into Executive Session. Seconded by Robert Kernan. Motion carried. A motion was made by Robert Rosenkrans at 1:18 p.m. to come out of Executive Session. Seconded by Lee Patchen. Motion carried.

Approval of Steven Hall's Request for \$10,000 from the IDA for Solar Greenhouse Utilities and Working Capital:

A motion was made by Lee Patchen to disapprove Steven Hall's request to the IDA for \$10,000 in support of his Igloo Conversion Project. Seconded by Robert Kernan. Motion carried.

Adjournment:

A motion to adjourn the meeting was made by Robert Kernan and seconded by Thomas Kime. Motion carried. The meeting adjourned at 1:20 p.m.

The next scheduled meeting will be held on **July 12, 2007 at 12:00 Noon** at Abigail's Restaurant, Route 5 & 20, Waterloo.

Respectfully submitted,

Kenneth Lee Patchen, Jr. /KLP

Kenneth Lee Patchen, Jr.
Secretary

pc: Sharon Secor, Seneca County Manager
Margaret Li, Clerk, Board of Supervisors
Shawn Griffin, Esq, Harris Beach
Russell Gaenzle, Esq, Harris Beach
Justin Miller, Esq, Harris Beach