

**SENECA COUNTY
ECONOMIC DEVELOPMENT CORPORATION**

MEETING MINUTES

Regular Meeting
September 8, 2008
3:30 P.M.
Heroes Conference room
Seneca County Building, 2nd Floor
Waterloo, New York

Attendance:

Members Present: Lee Patchen, President; Bruce Johnson; and Thomas Kime
(arrived at 3:45 PM)

Members Absent: None

Staff Present: Patricia Jones, Interim Executive Director; Greg Keefe,
Chief Financial Officer; Robert Aronson, IDA Executive
Director

Others Attending: Stephen Absolom, Commander's Representative, Seneca
Army Depot; Giovanni Jance, Giovanni Jance &
Associates, Inc.; Grey and Lorie Larison, Nature Episodes;
Jill Browning, Phil Adams and Tage Erickson, Schweizer;
and Chris Camadella, Vroom Consulting, Inc.

Call to Order:

Chairman Patchen called the meeting to order at 3:35 P.M. A quorum of the Corporation's members was present.

Approval of Regular Meeting Minutes of May 30, 2008:

The minutes of the Corporation's regular meeting of May 30, 2008 were provided to Corporation members prior to the meeting. A motion to approve the minutes was made by Bruce Johnson. Seconded by Lee Patchen. Motion carried.

Approval of Financial Statements through July 2008:

The Financial Statements through July 2008 were provided to Corporation members prior to the meeting. After discussion, a motion was made by Bruce Johnson approving the financial statements. Seconded by Lee Patchen. Motion carried.

Report of Correspondence:

Pat Jones advised the Corporation that a letter was received from NYS DEC dated May 6, 2008 which notified the IDA of the confirmed presence of a bald Eagle nest at the Depot. Steve Absolom noted that he had notified the DEC and this was the first time ever for bald Eagles to nest in the Depot. Steve further advised that the area surrounding the nest has been roped off.

Approval of Seneca County EDC Resolution No. 2008-8 / Appointment of EDC Executive Director and Deputy Director:

Pat Jones presented EDC Resolution No. 2008-08 which appoints Robert Aronson as the EDC Executive Director and Patricia Jones as the Deputy Director. After discussion, a motion was made by Bruce Johnson approving EDC Resolution No. 2008-08. Seconded by Lee Patchen. Messrs. Johnson and Patchen voted "yea". Mr. Kime had not yet arrived at the meeting. Motion carried.

Approval of Response to EDC 2007 Audit Management Letter:

Pat Jones advised the Corporation that at the last EDC meeting, they approved the 2007 Audit and Management Letter. Pat then advised that the Response to the Management Letter was included in their mailed packet for their review. After discussion, a motion was made by Bruce Johnson approving the Response to the 2007 EDC Audit Management Letter. Seconded by Lee Patchen. Motion carried.

Ratify Approval for Bruce Mayberry to Mow Depot Airfield Grounds:

Pat Jones advised the Corporation that staff received a request from Bruce Mayberry to mow the hay at the Depot Airfield. Pat then stated that she spoke with Tom and Lee on July 10th and received verbal approval with the stipulation that the License Agreement state that he would be responsible for removing all cuttings and brush resulting from the mowing. Pat then stated that a motion is needed to ratify the approval for Bruce Mayberry to mow the Depot Airfield grounds through 2009. After discussion, a motion was made by Bruce Johnson approving the license agreement for Bruce Mayberry to mow the airfield grounds through 2009. Seconded by Thomas Kime. Motion carried.

Approve EDC Intent to be SEAD Lead Agency for Fort Drum Training and Approve Issuance of 90 Day PAAA Letter to State:

Pat Jones advised the Corporation that staff is currently reviewing the draft License Agreement issued by the State for Fort Drum to train at the Depot; however, the EDC needs to begin the SEQR process, and the first step is for the EDC to declare its intent to be Lead Agency for the purposes of SEQR and to begin the coordinated review. Pat then advised that staff also needs approval to transmit the 90 day PAAA letter to the State. After discussion, a motion was made by Bruce Johnson declaring intent for the Seneca County EDC to be Lead Agency for the purposes of SEQR for Fort Drum training at the Depot; approving staff to issue the 90 Day PAAA letter to the State; and approving staff to initiate the coordinated review process required by SEQR after a meeting is held with Fort Drum representatives to better define the scope of the training. Seconded by Thomas Kime. Motion carried.

Approval of Renewal of License for Cornell University Engineering Class to Test FSAE vehicle at Depot Airfield in Fall of 2008 and Spring 2009:

Pat Jones advised the Corporation that for the past three (3) years, the EDC has allowed Cornell University to use the Depot Airfield to test their mini-Formula-1-style race car which they then compete with in international NCAA competition. Pat then advised that Cornell has again requested permission for use of the airfield for the Fall of 08 and Spring of 09. Pat then noted that a thank-you was received from the 2008 Team, with a poster of the car and team which Pat then shared with members. After discussion, staff was instructed by Corporation members to insure a "30 day cancellation notice" is included in all Depot Airfield licenses. After further discussion, a motion was made by Bruce Johnson approving the license agreement with Cornell University for use of the Depot Airfield to test FSAE vehicle in the Fall of 2008 and Spring of 2009 at no fee. Seconded by Thomas Kime. Motion carried.

Approval for VROOM to Utilize Depot Airfield for Product Testing:

Pat Jones advised the Corporation that staff received a request from VROOM Consulting for permission to utilize the Depot Airfield runway for the purpose of testing products which they design or manufacture and that the products are aerodynamic in nature. Mr. Chris Camadella of VROOM then explained that the Depot runway is a perfect venue for testing, very much akin to testing these products in a wind tunnel, but more realistic and accurate than wind tunnel testing. Mr. Camadella then advised that ideally, they would like to perform these tests on a frequency ranging from weekly to monthly, depending on their workload. He also stated that the tests are weather dependent, and cannot be performed on either a windy or rainy day, so some flexibility in scheduling is desirable. Further, he stated that they carry full general liability insurance and would be happy to name the EDC and/or their agents as additional insureds. After discussion, a motion was made by Thomas Kime approving a license agreement for VROOM's use of the Depot Airfield based on availability at a rate of \$150. per day of use. Seconded by Bruce Johnson. Motion carried.

Approval for Giovanni Jance & Associates to Film at Depot:

Pat Jones advised the Corporation that this item was tabled from the last meeting and the Corporation requested that Mr. Jance attend an EDC meeting to discuss his request. Mr. Jance then explained to Corporation members his desire to have access to the Conservation Area on the Depot to photograph and film for documentary purposes. He stated that he believes the white deer at the Depot qualify as a rare and beautiful phenomena and that he believed that this project stands to gain some positive attention outside of New York State. He further stated that he is interested in access in the fall (October) of 2008 and again in the spring (April/early May) of 2009. After discussion, The Chairman directed staff to develop a policy on access to the Depot Conservation Area within thirty (30) days for Corporation review. The Chairman then advised Mr. Jance that based on the access policy, he would be advised if his request was approved.

Approval for Mr. Larison, Nature Episodes, Inc. to Access Depot to Update Wildlife Film:

Pat Jones advised the Corporation that a request had been received from Nature Episodes, Inc. for access to the Depot Conservation Area to update a wildlife film. Mr. Larison, of Nature Episodes, then advised the Corporation that Nature Episodes is the producer of fine educational products, having developed and distributed several wildlife films to public schools across New York State. He advised that among the films produced was one that they made in the early 70's concerning the Seneca White Deer. He then stated that he was requesting access for the purpose of updating his presentation and was asking for unrestricted access for a period of one year in order to capture the details of coat variations, antler changes and other details such as preferred foods, preferred environmental conditions through the four seasons. He also stated that he and his wife would be working alone, mostly filming from their van and he anticipated that they would sleep in their van on site so that they would be on site very early in the morning to start filming. The Chairman advised Mr. Larison that staff would be developing a policy on access to the Conservation Area within the next thirty (30) days and that he would be advised if his request was approved.

Approval for Schweizer Aircraft to Utilize Depot Airfield:

Pat Jones advised the Corporation that a request from Schweizer Aircraft had been received to utilize the Depot Airfield. Pat then advised that Schweizer was requesting occasional use as their Helicopters will be conducting sonar dipping in Seneca Lake, and on rare occasions, the retractor cable may jam making it impossible to fully retrieve the sonar device; the helicopter would then need to set the device down in an open area and have a ground crew retrieve it. Mr. Phil Adams of Schweizer Aircraft then stated that they feel that the Airfield could facilitate such a recovery should it become necessary. After discussion, a motion was made by Bruce Johnson approving a license agreement with Schweizer Aircraft for use of the Depot Airfield, based on availability, at a rate of

\$150. per day of use and directed staff to initiate a notification system with Schweizer to be used in the event of emergency use. Seconded by Thomas Kime. Motion carried.

Consideration of Executive Session:

A motion was made by Thomas Kime at 5:01 p.m. to enter into Executive Session for the purpose of the proposed sale or lease of real property where publicity could substantially affect the value thereof. Seconded by Bruce Johnson. Motion carried. A motion was made by Bruce Johnson at 5:45 p.m. to come out of executive session. Seconded by Thomas Kime. Motion carried.

Adjournment:

A motion to adjourn the meeting was made by Thomas Kime and seconded by Bruce Johnson. Motion carried. The meeting adjourned at 5:46 p.m.

Respectfully submitted,



Robert J. Aronson
Executive Director

xc: Shawn Griffin, Harris Beach
Robert Halpin, Harris Beach