

SENECA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY

MEETING MINUTES

Regular Meeting
Thursday, August 4, 2011
12:00 Noon
Abigails Restaurant
Waterloo, New York

Attendance:

Board Members Present: Thomas Kime, Chairman; Thomas Macinski; Robert Rosenkrans;
Kenneth Riemer; Patricia Amidon and Robert Kernan

Board Members Absent: Steven Brusso and Michael Hryzak

Staff Attending: Robert Aronson, Executive Director; Patricia Jones, Deputy
Director; Kelly Kline, Executive Assistant; Bruce Johnson, CFO
and Russell Gaenzle, Harris Beach

Others Attending: Jeff Davis, Dick Carter and Angela Fairfield from Western Ag.
Enterprises and David Shaw, Finger Lakes Times

Call to Order:

Chairman Kime called the meeting to order at 12:04 p.m. A quorum of the Agency's members were present.

Executive Session:

Chairman Kime requested a motion to enter into Executive Session for the purpose of potential sale or lease of real estate where publicity could substantially affect the value thereof. A motion was made by Mr. Kernan at 12:05 p.m. to enter into Executive Session. Seconded by Mr. Reimer. Motion carried. A motion was made by Mr. Macinski at 1:06 p.m. to come out of Executive Session. Seconded by Mr. Kernan. Motion carried.

Approval of IDA Resolution No. 2011 – 13 / Western Ag Enterprises, Inc. Project:

The Above resolution was mailed to Board members prior to the meeting. Mr. Aronson advised Board members that Western Ag Enterprises is an Arizona based company that converts industrial fabrics for use as environmental protection in agricultural, industrial, mining, transportation and recreation industries. They are expanding their company and are looking to utilize eight 10,000-square warehouses at the former Seneca Army Depot. The company expects to create 20 jobs within three months. Mr. Kime remarked that Western Ag came to Seneca County as a direct

result of the IDA's marketing and outreach initiatives, including the addition of the new Seneca Army Depot Website. Mr. Gaenzle read the resolution as follows:

RESOLUTION OF THE SENECA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY") (i) ACCEPTING THE APPLICATION OF WESTERN AG ENTERPRISES, INC. WITH RESPECT TO A CERTAIN PROJECT (DESCRIBED BELOW), (ii) MAKING A FINDING IN COMPLIANCE WITH THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT AND (iii) AUTHORIZING A SALES TAX EXEMPTION FOR THE BENEFIT OF THE COMPANY FOR PURCHASES MADE IN CONNECTION WITH THE PROJECT AND THE EXECUTION AND DELIVERY OF A CERTAIN AGENT, LICENSE AND SITE ACCESS AGREEMENT, SALES TAX EXEMPTION LETTER AND RELATED DOCUMENTS

After discussion, a motion was made by Mr. Macinski approving Resolution No. 2011 – 13 / Western Ag Enterprises Inc., Project; accepting the application of Western Ag Enterprises, Inc.; making a finding in compliance with the New York State Environmental Quality Review Act and; authorizing a Sales Tax Exemption and the execution and delivery of a certain Agent, License and Site Access Agreement, Sales Tax Exemption Letter and related documents subject to clarification of subsequent IDA approvals that will be necessary as the project moves from temporary use of depot property to a more permanent facility. Seconded by Mr. Rosenkrans. Members, Kime, Macinski, Rosenkrans, Reimer, Amidon and Kernan voted "yea". Motion carried. Mr. Brusso and Mr. Hryzak were absent.

Approval of IDA Minutes / Meeting of June 30, 2011:

The minutes of the Agency's meeting of June 30, 2011 had been sent to Board members prior to the meeting. A motion was made by Mr. Rosenkrans to approve the June 30, 2011 minutes. Seconded by Mr. Reimer. Motion carried.

Approval of June 2011 Financial Statements:

The June 2011 Financial Statements had been mailed to Board members prior to the meeting. Mr. Kernan presented the June 2011 Financial Statements to the board. As requested at the June 30th meeting a new column has been added displaying the figures of the prior year for comparison purposes. After discussion, a motion was made by Mr. Rosenkrans to approve the June 2011 Financial Statements. Seconded by Mr. Macinski. Motion carried.

Six Month Review of Long Term Financial Plan:

CFO Bruce Johnson had previously provided a long term look in the financial plans of the IDA in January 2011. At the request of the Board, the long term plan is now being revisited 6 months later. Mr. Johnson then reviewed the Long Term Financial Plan with the Board. After discussion, it was requested by the board that this plan be revisited quarterly and that it also include the EDC and Sampson Veterans Memorial Cemetery.

As CFO, Mr. Johnson has been in discussions with Bank of America on their offering of Fraud Prevention. Mr. Johnson stated that there is no additional cost for this feature and it can help the IDA reduce its exposure to check fraud, quickly identify suspicious items and have ready access to check images. Chairman Kime stated that, although this is a great feature, it might be an administrative burden on staff. Additionally, Mr. Kime noted he is more concerned with online banking and the safeties that lie within. He would like staff to look more into Fraud Prevention and online banking to be sure we are utilizing all our safeguards.

Approval of IDA Resolution No. 2011 – 12 / Airfield Runway Maintenance at Seneca Army Depot / Acceptance of Bid:

Mr. Aronson advised Board Members that Bids for the Airfield Runway Project were opened on July 28, 2011 and only one bid was received from Allied Pipe and Paving in the amount of \$99,350. In order to move forward with the project, a motion is required to approve IDA Resolution No 2011 -12; issuing a determination of a Negative Declaration, Approving the bid from Allied Pipe and Paving and Authorizing the Executive Director to execute SEQR and Bid documents. Mr. Aronson then presented the resolution to the board as follows:

RESOLUTION OF THE SENECA COUNTY INDUSTRIAL DEVELOPMENT AGENCY ISSUING A NEGATIVE DECLARATION PURSUANT TO THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT REGARDING AIRFIELD RUNWAY MAINTENANCE AT THE FORMER SENECA ARMY DEPOT

After discussion, a motion was made by Mr. Rosenkrans Approving IDA Resolution No 2011 -12; issuing a Determination of a Negative Declaration, approving the Bid from Allied Pipe and Paving and authorizing the Executive Director to execute SEQR and Bid documents. Seconded by Mr. Reimer. Members Kime, Macinski, Rosenkrans, Reimer, Amidon and Kernan voted “yea”. Motion carried. Mr. Brusso and Mr. Hryzak were absent.

Approval of Bids / Depot Tree Harvest:

Mr. Aronson advised Board members that the Bid Opening for Phase II of the Depot Tree Harvest was held on July 22, 2011. Two bids were received; LaFleur in the amount of \$73,024.14 and Wagner Hardwoods in the amount of \$90,990. After discussion, a motion was made by Mr. Reimer accepting the bid from Wagner Hardwoods in the amount of \$90,990 and authorizing the Executive Director to execute and sign bid approval documents. Seconded by Mr. Macinski. Motion carried.

Regional Councils:

Mr. Aronson advised Board members that NYS Governor Cuomo is launching ten Regional Councils across the state that will serve as single points of contact for economic activity in each region. Mr. Macinski was asked to serve on the regional council for our area representing Seneca County. The initial Regional Council five-year Strategic plan will compete for allocations of \$200 million in Competitive Grants and Tax Credits. These plans will be updated and enhanced as the councils continue to identify new projects and resources, learning what works and what

does not. The Councils will provide a central point of contact for businesses, streamlining the process and making it easier for companies to create jobs and flourish in NYS.

Other Business:

Expansion of EDC Board:

Mr. Aronson advised Board members that due to the Seneca County Economic Development Corporation's (EDC) new involvement with the Sampson Veterans Memorial Cemetery, the IDA Governance Committee has met prior to this meeting and is recommending that the EDC Board be expanded from three (3) members to five (5). After discussion, a motion was made by Mr. Rosenkrans to expand the EDC Board from three (3) members to five (5). Seconded by Mr. Kernan. Members, Kime, Macinski, Reimer, Amidon, Kernan and Rosenkrans voted "yea". Motion carried. M. Brusso and Mr. Hryzak were absent.

A motion was made by Mrs. Amidon recommending Mr. Kenneth Reimer and Mr. C. Mitchel Rowe to serve on the Seneca County EDC Board. Seconded by Mr. Rosenkrans. Members, Kime, Macinski, Amidon Rosenkrans and Kernan voted "yea". Motion carried. Mr. Reimer Abstained, Mr. Brusso and Mr. Hryzak were absent.

Approval of IDA Resolution No. 2001-14 / Northern Border Regional Commission Federal Grant Program:

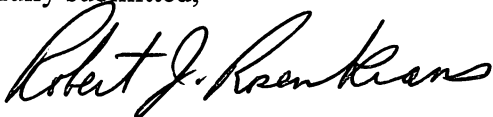
Mr. Aronson advised Board members that a new Federal Grant Program has been created, with deadline for application being August 29, 2011. The funds are intended to alleviate economic distress and create jobs in the counties in four states that make up the Northern Border Region. Eligible projects must address one or more of the following: develop the transportation, water, sewer, energy and telecommunications infrastructure of the region; assist the region in obtaining job skills and employment related education, as well as promote entrepreneurship, technology and business development; provide basic health care and other public services for those areas that are severely economically distressed and underdeveloped; promote resources conservation, tourism, recreation and preservation of open space in a manner consistent with economic-development goals; and promote the development of renewable and alternative energy sources. The maximum grant for any applicant is \$250,000 and the Department of State's Division of Local Government will review applications and submit them for consideration by the Northern Border Regional Commission. A resolution is needed for staff to submit an application to the State. After discussion, a motion was made by Mr. Rosenkrans approving IDA Resolution No. 2011-14 / NRBC Federal Grant Program for the submittal of an application to the Northern Border Regional Commission and authorizing the Executive Director to sign the application. Seconded by Mr. Kernan. Members, Kime, Macinski, Reimer, Amidon Rosenkrans and Kernan voted "yea". Motion carried. Mr. Brusso and Mr. Hryzak were absent.

Adjournment:

A motion to adjourn the meeting was made by Mr. Rosenkrans. Seconded by Mr. Macinski. Motion carried. The meeting adjourned at 2:00 PM.

The next regular scheduled meeting will be held on **Thursday, September 1, 2011 at 12 Noon** in the **Heroes Conference Room** in the Seneca County Office Building, One DiPronio Drive, Waterloo NY.

Respectfully submitted,



Robert Rosenkrans
Secretary

pc: Suzanne Sinclair, Seneca County Manager
Margaret Li, Clerk, Board of Supervisors
Russell Gaenzle, Esq, Harris Beach
Roberta Jordans, Harris Beach
Shawn Griffin, Esq., Harris Beach
Kevin Overton, Esq., Harris Beach