

SENECA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY

MEETING MINUTES

Regular Meeting
Thursday, June 3, 2010
12:00 Noon
Abigails Restaurant
Waterloo, NY

Attendance:

Board Members Present: Thomas Kime, Chairman; Thomas Macinski; Robert Rosenkrans; Patricia Amidon; Kenneth Riemer and Robert Kernan

Board Members Absent: None

Staff Attending: Robert Aronson, Executive Director; Patricia Jones, Deputy Director; Monica Novack, Office Manager; Kelly Kline, Receptionist/Office Assistant; Bruce Johnson, CFO; Russell Gaenzle, Harris Beach.

Others Attending: Dave Shaw, Finger Lakes Times

Call to Order:

Chairman Kime called the meeting to order at 12:01 p.m. A quorum of the Agency's members were present.

Approval of IDA Minutes / Meeting of May 6, 2010:

The minutes of the Agency's meeting of May 6, 2010 had been sent to Board members prior to the meeting. A motion was made by Mrs. Amidon to approve the May 6, 2010 minutes. Seconded by Mr. Rosenkrans. Motion carried.

Approval of April 2010 Financial Statements:

The April 2010 Financial Statements had been mailed to Board members prior to the meeting. Mr. Kernan presented the April 2010 Financial Statements to the board. Chairman Kime requested that a budget comparison be done on a quarterly basis, the first one to occur at the August Board Meeting. After discussion, a motion was made by Mr. Rosenkrans to approve the April 2010 Financial Statements. Seconded by Mr. Macinski. Motion carried.

Approval of IDA Resolution No. 2010-11 / Sales Tax Exemption / ITT/Goulds:

Mr. Gaenzle presented to the Board IDA Resolution No. 2010-11. Mr. Gaenzle advised the Board that Resolution No. 2010-11 provides Goulds Pumps / ITT with a sales tax exemption for equipment and installation. The project total is \$4,102,381 with 875 jobs to be retained. Ms. Jones advised Board Members that a public hearing was held on May 24, 2010 and no comments were received. Mr. Gaenzle then presented Resolution No. 2010-11 as follows:

RESOLUTION OF THE SENECA COUNTY INDUSTRIAL DEVELOPMENT AGENCY AUTHORIZING THE EXECUTION OF THE BILL OF SALE AND RELATED DOCUMENTS WITH RESPECT TO THE GOULDS PUMPS, INCORPORATED / ITT CORPORATION PROJECT

After discussion, a motion was made by Mr. Rosenkrans to approve Resolution No. 2010-11 / Sales Tax Exemption/ ITT/Goulds. Seconded by Mr. Kernan. Kime, Macinski, Kernan, Rosenkrans, Amidon and Reimer and voted "yea". Motion Carried.

Approval to Solicit Bids for Airfield Demolition Project:

Ms. Jones advised Board members that at the May 6, 2010 IDA Meeting, the board approved accepting HUD Grant B-10-SP-NY-0315 in the amount of \$200,000 for the demolition of two buildings at the Depot Airfield which have been deemed by Seneca County as unsafe. Approval is now being requested to complete the engineering services and to solicit public bids. After discussion, a motion was made by Mr. Macinski to give approval for engineering services and to Solicit Bids for Airfield Demolition Project. Seconded by Mrs. Amidon. Motion carried.

Approval of Governance Committee Recommendation to Establish Part-Time Bookkeeper Position and Approval of Governance Committee Recommendation for Upgrade of Receptionist /Office Assistant Position:

Mr. Aronson reported that due to the resignation of Ms. Novack, the Governance Committee met on May 20, 2010 to discuss how Ms. Novack's responsibilities will be distributed. Being that Ms. Novack was responsible for the general ledger, it is the recommendation of the Governance Committee that a position be established for a part time bookkeeper who will work approximately four (4) hours a week at a rate of \$375 per month, with an additional \$25 per hour for all hours over the four weekly hours.

The rest of Ms. Novack's duties/responsibilities will be disbursed among staff with the majority of the work load being given to Ms. Kline. The Committee's recommendation is that a two-step process occur to re-establish Ms. Kline's position within the agency. The Committee recommends an interim raise to \$25,000 annually with an evaluation of Ms. Kline's progress in September, at which time, if the transition is going well, another salary adjustment to \$27,906 will occur.

After discussion, a motion was made by Mr. Kernan approving the Governance Committee's recommendations to establish a part-time bookkeeper and to upgrade the Receptionist/Office Assistant Position. Seconded by Mr. Macinski. Kime, Macinski, Kernan, Rosenkrans, Amidon and Reimer and voted "yea". Motion Carried.

Approval of Appointment to Seneca County EDC Board:

Chairman Kime advised Board Members that there is a need to fill a vacancy on the Seneca County EDC Board due to the resignation of Kenneth Lee Patchen, Jr. Chairman Kime gave a recommendation of Mr.

David Kaiser, Supervisor of Romulus, to fill the vacancy. After discussion, a motion was made by Mr. Rosenkrans to approve the appointment of Mr. David Kaiser to sit on the Seneca County EDC Board. Seconded by Mr. Macinski. Kime, Macinski, Kernan, Rosenkrans, Amidon and Reimer and voted "yea". Motion Carried.

Other Business:

Board Members and staff thanked Ms. Novack for her years of hard work and dedication to the Seneca County IDA and wished her well on her future endeavors.

Mr. Aronson gave an update to Board Members on his recent travels to the International Wind Show in Dallas, Texas. Chairman Kime requested that the Agency's Marketing Group give a year end summary report on the progress they have made in December.

Mr. Aronson reported that the four-county WIB has been discussing a CDBG grant that would add OJT funding to the counties. Only companies that are members of FAME may participate in the benefits of the grant. Since there is only one member in Seneca County, the marketing group has agreed to purchase up to ten basic memberships at a cost of \$75 each to help Seneca County manufacturers qualify for the funding.

Executive Session:

Chairman Kime requested a motion to enter into Executive Session for the discussion of the employment of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. A motion was made by Mr. Kernan at 12:35 p.m. to enter into Executive Session. Seconded by Mrs. Amidon. Motion carried. A motion was made by Mr. Kernan at 1:10 p.m. to come out of Executive Session. Seconded by Mr. Rosenkrans. Motion carried.

Adjournment:

A motion to adjourn the meeting was made by Mr. Rosenkrans. Seconded by Mr. Macinski. Motion carried. The meeting adjourned at 1:10 p.m.

The next regular scheduled meeting will be held on August 5, 2010, 12:00 Noon at Abigails Restaurant, Waterloo, NY

Respectfully submitted,

Robert J. Rosenkrans
Secretary

pc: Suzanne Sinclair, Seneca County Manager
Margaret Li, Clerk, Board of Supervisors
Russell Gaenzle, Esq, Harris Beach
Roberta Jordans, Harris Beach
Shawn Griffin, Esq., Harris Beach
Kevin Overton, Esq., Harris Beach