

**SENECA COUNTY
ECONOMIC DEVELOPMENT CORPORATION**

MEETING MINUTES

March 29, 2010
4:54 P.M.
Heroes Conference Room
Seneca County Office Building, 2nd Floor
Waterloo, NY

Attendance:

Members Present: Kenneth Lee Patchen, Jr., Chairman and Thomas Kime

Members Absent: Thomas Macinski

Staff Present: Robert Aronson, Executive Director; Patricia Jones, Deputy Director; Monica Novack, Office Manager; Kelly Kline, Receptionist / Office Assistant

Others Attending: Thomas Zuber, Auditor and Dave Shaw, Finger Lakes Times

Call to Order:

Chairman Patchen called the meeting to order at 4:54 p.m. A quorum of the Corporation's members was present.

Approval of Annual EDC Audit:

A copy of the 2009 Annual EDC Audit had been forwarded to Board Members prior to the meeting. Chairman Patchen advised the board that the EDC Audit for 2009 was reviewed and approved by the Audit Committee on March 29, 2010. After discussion, a motion was made by Mr. Patchen to approve the EDC Audit for 2009. Seconded by Mr. Kime. Motion carried.

Approval of Response / Communicating Internal Control Related Matters Identified in an Audit – Management Letter:

A copy of the 2009 EDC Management Letter/Communicating Internal Control Related Matters Identified in an Audit and the Response was forwarded to Board Members prior to the meeting. Chairman Patchen advised the Board that the 2009 EDC Management Letter/Communicating Internal Control Related Matters Identified in an Audit and the Response was reviewed and approved by the Audit Committee on March 29, 2010. After discussion, a motion was made by Mr. Kime to approve the 2009 EDC Management Letter/Communicating Internal Control Related Matters Identified in an Audit and the Response. Seconded by Mr. Patchen. Motion carried.

Adjournment:

A motion to adjourn the meeting was made by Mr. Kime. Seconded by Mr. Patchen. Motion carried. The meeting adjourned at 4:57 p.m.

Respectfully submitted,


Robert J. Aronson
Executive Director

xc: Shawn Griffin, Harris Beach
Russell Gaenzle, Harris Beach
Kevin Overton, Harris Beach
Roberta Jordans, Harris Beach