



SENECA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY
GOVERNANCE COMMITTEE MEETING

MEETING MINUTES

Thursday, December 17, 2009
3:30 P.M.
Heroes Conference Room
Seneca County Office Building
Waterloo, New York

Attendance:

- Members Present: Thomas Macinski – Chairman; Kenneth Lee Patchen, Jr.; and Thomas Kime – Ex-Officio
- Members Absent: David Kaiser
- Staff Attending: Robert Aronson, Executive Director; Patricia Jones, Deputy Director; Monica Novack, Office Manager and Kelly Kline, Receptionist/Office Assistant and Bruce Johnson, CFO

Call to Order:

Chairman Macinski called the meeting to order at 3:30 P.M. A quorum of committee members was present.

Approval of Meeting Minutes of November 19, 2009:

The meeting minutes of November 19, 2009 were distributed and reviewed by the Committee. After discussion, a motion was made by Mr. Macinski to approve minutes. Seconded by Mr. Patchen. Motion Carried

Nominating Committee for 2010 Officers:

Mr. Macinski advised the committee members that the Governance Committee serves as the Nominating Committee for the slate of IDA Officers/Committees for 2010. After discussion, the following recommendations to be made at the next IDA meeting for the slate of IDA Officers/Committees for 2010 were as follows:

IDA Officers:

- Thomas Kime, – Chairman
- Thomas Macinski – Vice-Chairman
- Kenneth Lee Patchen, Jr., – Secretary
- Robert Kernan – Treasurer

Governance Committee:

- Thomas Macinski – Chairman
- Kenneth Lee Patchen, Jr.
- Robert Rosenkrans
- Thomas Kime, Ex-Officio

Audit Committee:

- Robert Kernan – Chairman
- Kenneth Riemer
- Fred Gaffney
- Thomas Kime, Ex-Officio

Self Evaluation of Governance Committee:

The IDA Governance Committee Charter requires that the Committee report to the IDA Board, at least annually, any proposed changes to the Governance Charter or to the Governance Guidelines. A copy of the 2009 Evaluation sheet was distributed to the committee prior to meeting. The Board is recommending that the Self Evaluation show a checklist of the accomplishments made by the Committee over the past year as well as accomplishments of the Audit Committee. After discussion, a motion was made by Mr. Patchen to approve the 2009 Self Evaluation of the Governance Committee with recommendations. Seconded by Mr. Macinski. Motion carried.

EDC Board Structure:

Due to time constraints, this agenda item was tabled until the next committee meeting

New Independent ABO:

Due to time constraints, this agenda item was tabled until the next committee meeting.

IDA Board Membership Process:

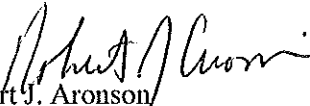
Staff was directed to locate rules that had been proposed in early 2008.

Other Business: None

Adjournment:

A motion to adjourn the meeting was made by Mr. Patchen and seconded by Mr. Macinski. Motion carried. The meeting adjourned at 4:30 p.m.

Respectfully submitted,


Robert J. Aronson
IDA Executive Director