

SENECA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY

MEETING MINUTES

Regular Meeting
Thursday, November 5, 2009
12:00 Noon
Heroes Conference Room, 2nd Floor
Seneca County Building
Waterloo, NY

Attendance:

Board Members Present: Thomas Kime, Chairman; Thomas Macinski; Kenneth Lee Patchen, Jr.; Robert Kernan; Robert Rosenkrans; Fred Gaffney, David Kaiser and Kenneth Riemer

Board Members Absent: None

Staff Attending: Robert Aronson, Executive Director; Patricia Jones, Deputy Director; Monica Novack, Office Manager; Russell Gaenzle, Harris Beach.

Others Attending: Megan Connor-Murphy and Vicki Alva, Dixon Schwabl and Chuck Lucido

Call to Order:

Chairman Kime called the meeting to order at 12:12 p.m. A quorum of the Agency's members was present.

Approval of IDA Minutes / Regular Meeting of October 1, 2009:

The minutes of the Agency's regular meeting of October 1, 2009 had been sent to Board members prior to the meeting. After discussion a motion was made by Mr. Rosenkrans to approve the October 1, 2009 minutes. Seconded by Mr. Patchen. Motion carried.

Approval of September Financial Statements:

The September 2009 Financial Statements had been mailed to Board members prior to the meeting. Mr. Kernan presented the Financial Statements and recommended that the board accept

the financials. After discussion, a motion was made by Mr. Macinski to accept the September Financial Statements. Seconded by Mr. Gaffney. Motion carried.

Approval of Quotation for 2009 Audit by Raymond F. Wager, CPA:

Robert Kernan advised the Board that the IDA Audit Committee met prior to the IDA meeting and made a recommendation to the IDA Board to approve the Quotation for 2009 from Raymond F. Wager, CPA. After discussion, a motion was made by Mr. Kernan to approve the Engagement Letter for the 2009 IDA Audit. Seconded by Mr. Kaiser

Dixon Schwabl – Presentation of Website:

Vicki Alva and Megan Connor-Murphy presented the IDA test website. The website is expected to be launched in December.

Approval of Bid for Depot Airfield Access Gate:

Pat Jones advised the Board that the bid opening for the new Access gate at the Entrance to the Seneca Airfield was held on October 23rd. The IDA received two bids as follows: A bid from New York State Fence, Inc. for \$39,500 and a bid from Atlas Fence for \$49,977. Avery Engineering (IDA Engineering Consultant) has provided an analysis of the bids and has made a recommendation that we accept the lowest bid of \$39,500 from New York State Fence, Inc. Once approved, Avery will prepare the Notice of Award and Agreement, and it will reviewed by our Legal Counsel prior to signatures. After discussion, a motion was made by Mr. Kernan to approve the bid to New York Fence, Inc. in the amount of \$39,500 and authorize the Executive Director to sign all contract documents upon final approval of Legal Counsel. Seconded by Mr. Rosenkrans. Messrs. Macinski, Kernan, Kime, Rosenkrans, Patchen, Kaiser, Riemer and Gaffney voted “yea”. Motion carried.

Approval of NYSEG Rate Case Legal Fees:

Robert Aronson recommended that the Board approve a cap of \$15,000 on legal fees through the discovery stage of the rate case. After discussion, a motion was made by Mr. Rosenkrans to approve a cap of \$15,000 on legal fees through the discovery stage of the rate case. Seconded by Mr. Kernan. Motion carried.

Other Business:

Mr. Aronson reported to the Board on company visits made with GRE, the status of IDA and Empire Zone legislative matters, and work with the Cornell Center for Technology Enterprise and Commercialization.

Consideration of Executive Session:

Chairman Kime requested a motion to enter into Executive Session for the purpose of potential sale or lease of real estate where publicity could substantially affect the value thereof. A motion was made by Mr. Kernan at 1:15 p.m. to enter into Executive Session. Seconded by Mr.

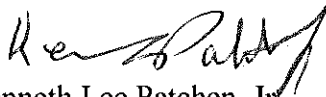
Patchen. Motion carried. A motion was made by Mr. Kernan at 1:45 p.m. to come out of Executive Session. Seconded by Mr. Gaffney. Motion carried.

Adjournment:

A motion to adjourn the meeting was made by Mr. Kernan. Seconded by Mr. Gaffney. Motion carried. The meeting adjourned at 1:46 p.m.

The next regular scheduled meeting will be held on **December 3, 2009 at 12:00 Noon at Hotel Clarence, Seneca Falls, NY**

Respectfully submitted,



Kenneth Lee Patchen, Jr.
Secretary

cc: Suzanne Sinclair, Seneca County Manager
Margaret Li, Clerk, Board of Supervisors
Russell Gaenzle, Esq, Harris Beach
Roberta Jordans, Harris Beach
Shawn Griffin, Esq., Harris Beach
Kevin Overton, Esq., Harris Beach