

SENECA COUNTY  
ECONOMIC DEVELOPMENT CORPORATION

MEETING MINUTES

October 23, 2009  
3:30 P.M.  
Heroes Conference Room  
Seneca County Building, 2<sup>nd</sup> Floor  
Waterloo, New York

Attendance:

Members Present: Lee Patchen, Chairman; Bruce Johnson, Vice Chairman  
and Thomas Kime, Secretary and Treasurer

Members Absent: None

Staff Present: Patricia Jones, Deputy Director; Robert Aronson, Executive  
Director; Monica Novack, Office Manager; Kevin Overton,  
Harris Beach;

Others Attending: Michael Joseph

Call to Order:

President Lee Patchen called the meeting to order at 3:30 p.m. A quorum of the Corporation's members was present.

Approval of Regular Meeting Minutes of July 15, 2009, 2009:

The minutes of the Corporation's regular meeting of July 15, 2009 had been sent to Corporation members prior to the meeting. A motion to approve the minutes was made by Bruce Johnson. Seconded by Thomas Kime. Motion carried.

Approval of Financial Statements through September 2009:

The Financial Statements through September 2009 had been forwarded to Corporation members prior to the meeting. After discussion, a motion was made by Bruce Johnson approving the financial statements. Seconded by Thomas Kime. Motion carried.

**Update / EDC Grant Status Report:**

Patricia Jones provided the Corporation with an EDC Grant Status Report. Pat noted that several vouchers have been submitted to Empire State Development for reimbursement. A motion was made by Bruce Johnson to accept the Grant Status Report. Seconded by Thomas Kime. Motion carried.

**Approval of 2010 EDC Budget:**

The EDC 2010 budget had been forwarded to Corporation members prior to the meeting. Pat Jones advised the Corporation that our sources of revenue include Rent Income of \$42,000 (railcar storage and license fees), a reimbursement of \$15,000 for the Main Street Program, and \$1,417,000 for pass-through grant reimbursements from Senator Nozzolio's member item grants. Expenses include Professional fees of \$12,400 for the 2010 audit and our gas drilling consultant, \$20,000 to cover legal expenses, \$4,000 for liability insurance, \$1,417,000 for the pass-through grants, and \$15,000 for the Main Street Program. Net income is projected of \$5,600. After discussion, a motion was made by Bruce Johnson to approve the 2010 EDC Budget. Seconded by Thomas Kime. Motion carried.

**Approval for Onondaga County to Utilize Depot Airfield in 2010:**

Pat Jones advised the Corporation that the EDC has received a request, coordinated through the Seneca County Sheriff, for Onondaga County Public Safety to again utilize the Depot Airfield in 2010 for EVOC (Emergency Vehicle Operations Course) training. Pat noted that in 2009 the EDC allowed Onondaga to use the airfield for the EVOC in exchange for the training of several Seneca County law enforcement personnel. Seneca County will be sending newly hired law enforcement officers to training in 2010, and has requested the same arrangements as in 2009. After discussion, a motion was made by Bruce Johnson to approve Onondaga County Public Safety to utilize the Depot Airfield in 2010 for EVOC training. Seconded by Thomas Kime. Motion carried.

**Confirmation of Treasure Appointment:**

Robert Aronson reminded Corporation members that at the April 27, 2009 EDC meeting, the Board appointed Mr. Kime as Treasurer; however, even though there was a quorum, having just two Board members present necessitated Mr. Kime to second the motion. After discussion, a motion was made by Bruce Johnson to confirm Mr. Kime's appointment as EDC Treasurer. Seconded by Lee Patchen. Motion carried.

**Approval of Engagement Letter from Raymond F. Wager, CPA, PC for 2010 EDC:**

Robert Aronson advised the Corporation that the EDC has received the Engagement Letter (previously called Quotation for Accounting Services) from Ray Wager for the 2010 EDC Audit. Robert noted that the fee for the regular audit is \$3,595 (the same amount as the 2008 audit). The fee for the tax return is \$950 (compared to \$895 for the

2008 return). Accounting assistance fees increased as follows: Shareholders – an increase of \$20; Senior Accountants – an increase of \$25; Managers – an increase of \$25; Staff Accountants – an increase of \$20; and Audit Supervisor – an increase of \$30. The additional charge associated with meeting with the Board remains the same at \$250. After discussion, a motion was made by Bruce Johnson to approve the Engagement Letter for the 2010 EDC Audit. Seconded by Thomas Kime. Motion carried.

**Approval for Michael Joseph to Utilize Depot Airfield for Vehicle Testing:**

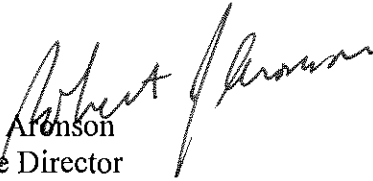
Mr. Michael Joseph presented to the Board his auto project known as The Faithful Pursuit, which he created to honor the Tuskegee Airmen, Inc. He would like to test the vehicle on the depot airfield. After discussion, it was determined that Mr. Joseph will need to reapply on behalf of an organization that can provide insurance coverage as with all other licensees.

**Adjournment:**

A motion to adjourn the meeting was made by Thomas Kime and seconded by Bruce Johnson. Motion carried. The meeting adjourned at 4:25 p.m.

Respectfully submitted,

Robert J. Aronson  
Executive Director



xc: Shawn Griffin, Harris Beach  
Russell Gaenzle, Harris Beach  
Kevin Overton, Harris Beach  
Roberta Jordans, Harris Beach