

There will be a

Joint Governance Committee Meeting

of the

Seneca County EDC

&

Seneca County FC

as follows:

Thursday

November 19, 2020

1:30 pm

Due to COVID-19 risks, please note that attendance
in person is NOT PERMITTED.

The meeting will be livestreamed on the IDA website :
<https://www.senecacountyida.org/livestream>

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**SENECA COUNTY
ECONOMIC DEVELOPMENT CORPORATION
Governance Committee Meeting
Thursday, November 19, 2020
@ 1:30 pm
Via Livestream due to COVID-19**

Agenda

1. Approval of Governance Committee Meeting Minutes of November 14, 2019 R_____

2. Review of EDC Policies:

- **New Policy**
FOIL Policy R_____
- **Established Policy with Modification:** R_____
Sexual Harassment Policy
- **Established Policies with No Modifications:** R_____
Audit Committee Charter Governance Committee Charter
Bylaws Investment Policy
Capitalization Policy Mission Statement
Code of Ethics Procurement Policy
Conflict of Interest Records and Retention Policy
Disposition of Property Policy Supplies and Equipment Policy
Equal Opportunity Policy Whistleblower Policy
Finance Committee Charter

3. Self -Evaluation of EDC Governance Committee

4. 2021 Contract Renewals for Professional Services: R_____

- Humphry Memorials
- David Harrington
- Dermody Burke & Brown
- Robert Kernan, CFO
- William Yale, SVMC Director

5. Other Business

6. Consideration of Executive Session

7. Adjournment

SENECA COUNTY FUNDING CORPORATION

Governance Committee Meeting

Thursday, November 19, 2020

@ 1:45 PM

*(or immediately following the EDC Mtg
Scheduled for 1:30 pm)*

Held via Livestream due to Covid-19

Agenda

1. **Approval of Governance Committee Meeting Minutes of November 14, 2019** R _____

2. **Review of SCFC Policies:**

Newly Proposed Policies

- 1. Sexual Harassment Policy
- 2. FOIL Policy

R _____

Established Policies w. no Modifications:

R _____

- 1. Audit Committee Charter
- 2. By-laws
- 3. Code of Ethics
- 4. Compensation, Reimbursement and Attendance Policy
- 5. Conflict of Interest
- 6. Defense and Indemnification Policy
- 7. Disposition of Property Guidelines
- 8. Finance Committee Charter
- 9. Investment Policy
- 10. Mission Statement
- 11. Procurement Policy
- 12. Records and Retention Policy
- 13. Travel Policy
- 14. Whistleblower Policy

3. **Self-Evaluation of SCFC Governance Committee**

4. **Other Business**

5. **Consideration of Executive Session**

6. **Adjournment**